



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

June 6, 2016

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Administration Present: Ryan Christianson, Ron Rasmussen, and Casey Drake

I. Call to Order

Committee Chair, Sandra Hett called the meeting to order at 6:03 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 A motion was made by Mary Rayome and seconded by Anne Lee to recommend approval of the following professional staff appointments:

- Robyn Lochner Location: East Junior High Position: Mathematics
Kristin Scheunemann Location: Woodside Elementary Position: Speech/Language Clinician
Anita Lehman Location: WRAMS Position: Cross-Categorical
Danica Ashbeck Location: Mead Elementary Position: School Psychologist
William Dally Location: East Junior High Position: Science
Charles Duerr Location: Lincoln High School Position: Mathematics

Motion carried unanimously.

PS – 2 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of the following appointments:

Support Staff:

- Charles Stebbins Location: District Position: Relief Custodian



**Motion carried unanimously.**

C. Resignations

**PS – 4 A motion by Anne Lee and seconded by Mary Rayome to recommend approval of the following professional staff resignations:**

Kellyn Colby	Location:	District
	Position:	Occupational Therapist
Michael Close	Location:	East Junior High
	Position:	Language Arts
Jodi Renwick	Location:	Grove Elementary
	Position:	Grade 2
Sarah Javenkoski	Location:	Mead Elementary
	Position:	Grade 1

**Motion carried unanimously.**

**PS – 5 A motion by Mary Rayome and seconded by Anne Lee to recommend approval of the following support staff resignations:**

Shelly Siems	Location:	Woodside Elementary
	Position:	Special Education Aide
Maxwell King	Location:	Lincoln High School
	Position:	Special Education Aide
Robin Jacobson	Location:	Grant Elementary School
	Position:	Noon Aide

**Motion carried unanimously.**

IV. Action on Employee Handbook Revision

**PS – 6 A motion by Mary Rayome and seconded by Anne Lee to approve language changes to the Liquidated Damages language found under the “Employment Policies” section of the Professional Staff Employee Handbook.**

**Motion carried unanimously.**

V. Updates and Reports

A. 2016-17 Professional Staff Assignments and Hiring Update

The Committee received an update on proceedings with the staff assignment placements of current teaching staff and the hiring of new professional staff for the 2016-17 school year. The update included a review of anticipated professional staff reductions in 2016-17.

B. Professional Staff Wages

The Committee reviewed current and potential entry-level and supplemental pay rates utilized for wage offers while hiring new professional staff. The wage update included discussion on the use of supplemental pay increases as a means to retain existing professional staff employees. The Committee also discussed wage offer trends for hiring hard to fill professional staff positions.

VI. Consent Agenda

- Motions:
- PS – 1 Professional Staff Appointments
  - PS – 2 Support Staff, Summer Technology, Summer Building & Grounds Appointments
  - PS – 3 Support Staff Retirement & Support Staff Early Retirements
  - PS – 4 Professional Staff Resignations
  - PS – 5 Support Staff Resignations
  - PS – 6 Employee Handbook Revision

VIII. Adjournment

Ms. Hett adjourned the meeting at 6:40 p.m.